

To: TENDERING CONTRACTORS

Please ask for: Brian Storer

Phone: 01452 328823

Our Ref: SCAP001060

Your Ref:

Date: 11/07/2025

The Oakwood Primary School – Alterations to form new Hygiene room

Dear Sir/Madam,

Please find attached documentation to allow you to submit a tender for the above project. The information has been forwarded via the pro-contract website.

The proposed works are expected to be carried out as soon as possible. We enclose drawings and a schedule of works for pricing purposes. With your form of tender please return your priced schedule of works and programme including project duration. It is imperative that this information is completed and returned with your tender as this will be used in reviewing the tenders submitted and selecting the contractor for the project.

This tender invites main contractors who have experience with these works. The contractor must provide with their tender submission three examples of projects where the main contractor either has completed similar works, including contact details for references. You are advised to visit the site to view the work areas and access it by prior appointment. Please contact the site direct to arrange to visit and provide a minimum of 24 hours notice. The site contact is Gregory Cartwright who can be contacted via telephone (01242 515775) or email: finance@oakwood.gloucs.sch.uk.

Any technical queries should be submitted via the procontract website and all queries should be forwarded by 1200 on 18th July 2025 to allow ample time for a response to all contractors.

Please return your tender by no later than 12 Noon on Friday 25th July 2025 via the procontract website.

Yours faithfully,

Regards

Brian Storer