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| --- | --- | --- | --- |
| **Client** | | **Details** | |
| **Client Details:** *(including email address for correspondence)* | | Jason Till: Senior Asset Surveyor  Jason.till@sanctuary.co.uk | |
| **Department:** *(Reinvestment, Assets, NCT, COEPB)* | | ASSETS | |
| **Region:** | | SOUTH WEST | |
| **Project Code:** |  |  | |
| **Purchase Order:** |  | **Works Order:** |  |
| **Project Brief** | | **Details** | |
| **Description of site/building:** | | 2 Storey Terraced House – single family occupancy | |
| **Site Name:** | | 29 Whittox Lane, Frome, Bath BA11 3BY | |
| **Site Address:** *(including site contact and telephone number)* | | 29 Whittox Lane, Frome, Bath BA11 3BY | |
| **Clients Brief:** *(type and description of work)* | | External redecoration and wash down | |
| **Property Description:** *( building age and type/structure i.e. brick building, location i.e. near a*  *river/school and number of floors)* | | 2 Storey Terraced House – single family occupancy | |
| **Estimated costs of works:** | | £2,944.44 inc VAT | |
| **Within the Scope of works will there be intrusive works?** | | NO | |
| **If Yes, Is an asbestos report available?** | | YES | |
|  **If Yes, provide details** | | Armstrong York ref J300568 | |
|  **If NO, enter date survey ordered** | |  | |
| **Have ACM’s been identified?** *(provide details)* | | YES Internal spaces only – not external | |
| **Will ACM’s affect/have an impact on the**  **working environment?** *(provide details)* | | NO | |
| **Anticipated Start Date:** | | TBC – July 8th 2025 | |

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| **Anticipated Completion Date:** | TBC – July 11th 2025 |
| **Appointed Principal Contractor** | **Details** |
| **Principal Contractor Details:** *(including email address and telephone number for correspondence)* | **BPM Contracting Services Ltd** 12 Stable Yard  Bath BA2 3AY |
| **Project Manager Details:** *(including email address and telephone number for correspondence)* | Logan Fraser:  01225 462598 / [logan.fraser@bpm-cs.co.uk](mailto:logan.fraser@bpm-cs.co.uk) |
| **Designer Details:** *(i.e. F&G or architect – including email address and telephone number for*  *correspondence)* | Ryan Woolley  Sanctuary CDM Team  Kind Regards  Ian Leaford  Principal Design Advisor (CDM)  Property Services  07483431538  Email: Ian.leaford@sanctuary.co.uk  Kind Regards  Ian Leaford  Principal Design Advisor (CDM)  Property Services  07483431538  Email: Ian.leaford@sanctuary.co.uk  Kind Regards  Ian Leaford  Principal Design Advisor (CDM)  Property Services  07483431538  Email: Ian.leaford@sanctuary.co.uk  Kind Regards  Ian Leaford  Principal Design Advisor (CDM)  Property Services  07483431538  Email: Ian.leaford@sanctuary.co.uk  Kind Regards  Ian Leaford  Principal Design Advisor (CDM)  Property Services  07483431538  Email: Ian.leaford@sanctuary.co.uk |
| **F10 Notification:** | **Details** |
| **Average number of persons on site per day:** | 2 - 3 persons |
| **Maximum number of persons on site at any**  **given time:** | 2 – 3 persons |
| **Considerations and management requirements** | **Details** |
| **Does the site/building have an existing**  **health and safety file?** | N/A |
| **Are there any site specific significant**  **hazards to consider?** *(Elderly residents living on site)* | Working on scaffold |
| **Are there any works running alongside this**  **project?** *(Window, door and roofline replacement)* | No |
| **Will additional contractors be used on the**  **project?:** *(Give details i.e. scaffold company)* | No |
| **Are there any access / egress / location /**  **landlord issues to consider?** *(Elderly residents /*  *health issues)* | No |
|  | |

**Completed project notification forms to be sent to:** [**CDM@sanctuary-housing.co.uk**](mailto:CDM@sanctuary-housing.co.uk)

**To submit this form click here:**

**Upon receipt of this form the appropriate Principal Designer will be allocated to the project and the Project Manager will be informed accordingly.**

**Notifications received without a Work Order or Purchase Number will be rejected.**