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| **Job review for Minor Works** | **LiveWest_LOGO BLUE RED_RGB** |

**Please send the completed form to your area IMS Team Inbox**

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| **Originator** | **IMS TEAM B3** |
| **Job Number and address:** | **45 Fulford Road, Hartcliffe, Bristol, BS13 9RL -** [**UR0813894**](https://urm.ads.ondomain.co.uk/CoreLIVE/Jobs/Enquiry/JobEnquiryDetails.aspx?JobEnquirySource=JobEnquiry&WhereClause=%5bJobf_Address1%5d+Like+%27%25Fulford+Road%25%27&ViaBanner=False&IncludeCancelledRecords=&IncludeNonActiveRecords=&JobID=1803801&PropertyID=-1&PropertyWorkProgrammeID=-1&EnquiryID=&ProjectID=&VehicleID=&OrchestratorProjectID=&JobCertificateTypeID=&SearchStage=None&SearchMode=PropertiesOnly&CallersName=&CallersHomeNo=&CallersWorkNo=&CallersMobileNo=&CallersEmail=&CallersClientOrderNo=&CallersSource=None&Activator=JobEnquiryDetails) |
| **Is there an asbestos risk?** | **Yes:** [ ]  **No:** [x]  | **Is there a reg8 risk?** | **Yes:** [ ]  **No:** [x]  |
| **What is the problem?**  | Wooden corner post supporting the front porch is very rotten and needs replacing.  |
| **Method statement – please provide detail of the order of works required including measurements** | Remove the surround decorative stones to allow access to sub base.Remove the 3-course small brick plinth surrounding the supporting post.Remove the rotten 5’’ timber post (Acro prop already in situ).Prepare subbase as required.Install a new supporting post.Apply wood stain as required.Remove Acro prop.Install decorative surrounding brick plinth.Rake over decorative stones. |
| **Materials required -****Please provide list of materials required to undertake works** | 5’’ chunky smooth planed timber porch post.Post base bracket and wedge anchor bolt.Dark Wood Stain.Approx. 16 bricks.Sand and Cement bags as required. |
| **Hours of labour required** | **1 day** | **Number of ops required** | **2** |
|  **Any other relevant information eg/ access, hazards, location of services, system type?****Services: Electrical** [ ]  **/ Gas** [ ]  **/ Water**[ ]  |
| **Please provide clear photos of the affected areas with this form.** **Including pictures from distance as well as close up.** |