



Olivia De Miceli <bpmcontractingservices003@gmail.com>

Notification of change of contract Manager - BPM Contracting Services

1 message

Olivia De Miceli <olivia.demiceli@bpm-cs.co.uk>

9 July 2025 at 12:30

To: Joanna Stribling <joanna.stribling@livewest.co.uk>, alice.grant@livewest.co.uk

Cc: logan.fraser@bpm-cs.co.uk, Kata Peters <kata.peters@bpm-cs.co.uk>, Peter Guerrini <peter.guerrini@bpm-cs.co.uk>

Hi Joanna & Alice,

Following on from this morning's meeting, here are the details regarding changes within our team at BPM.

As of today, Logan Fraser <logan.fraser@bpm-cs.co.uk> will be the LiveWest **Contract Manager**, with Kata Peters <kata.peters@bpm-cs.co.uk> assisting as **Contract Coordinator**.

Please note, Kata will be leaving to start her maternity leave in September. Kata's role will be covered during this period but we'll confirm the contact details for maternity cover closer to the time, whilst our new starter settles in.

Pete remains the go-to contact for escalations. In Pete's absence, you can send these to me directly <olivia.demiceli@bpm-cs.co.uk>.

As usual, please continue to send queries/job orders etc through to <livewest@bpm-cs.co.uk>.

As discussed, please send through a current WIP report so Logan and Kata can check everything's in order.

We'll look at completing the KPI report on a 3 month basis to go hand in hand with the Contractor Management meetings, as mentioned.

LiveWest does have access to our Customer Portal, which has live information so if you need log-ins to be resent, please let me know. Similarly to the KPI reporting, our customers usually find the Portal very helpful as it's a source of live information and can help minimise the level of admin/back & forth.

Any questions or issues, please let me know.

Thanks & kind regards,
Olivia

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Olivia De Miceli, She/Her

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