

Room 4 - Window	#	Item	Description	Who?	Notes
	1	Windo restrictor	This will need to be unlocked to access all sections of the window.		
	2	Redecoration of all frames	The frame of the entire sash is in poor condition of varying levels. Some sections are rotten and have deteriorated more than others as specified below. The whole frame will need to be re-decorated and repaired in specific sections.	Sash Contractor	
	3	Window Sill redecoration	The window is within an alcove. The sill has 3 sides to it, the section underneath the window and the two sections either side each end. All sections of the sill are worn and in need of redecoration. All sills need to be cleaned. The paint of the sill underneath the window is cracking. This section will need to be sanded down to begin with. Wood filler is also required due to the extent of deterioration to the sill. Primer to be applied to sill where wood is exposed. White gloss paint to be applied after this.	IMS or BBS	Redecoration of the sill is not specialist work, it does not need to be given to a specialist.
	4	Loose Panes	The window is Georgian comprising 6 panes per sash. When the windows were checked on 6.6.25, none of them showed any signs of significant movement within their frames to indicate risk of falling out in the near future. However, there are sections of the caulking of bars frames for the individual panes that are very worn. There is a risk of pans becoming so loose that they could end up falling out if repairs to the caulking is not completed. This should be done before the risk increases as a preventative measure.	Sash Contractor	Need to provide this speciation to local sash repairs contractor to price.
	5	Lower Sash - Bottom Right	Bottom section of the caulking has deteriorated. Needs to be re-caulked. Paint peeling in lower right corner. Needs to be sanded down, filled, primed, painted.	Sash Contractor	
	6	Lower sash - bottom Middle pane	The bottom bar is in poor condition. Paint is cracked and wood slightly rotten. Remove damaged section, wood filler required. Will need to be resealed. Then redecorated.	Sash Contractor	
	7	Lower Sash - bottom left pane	The left corner is showing signs of rot. Small section to be removed, sanded, filled, primed, painted. The rest needs o be redecorated. The caulking at the bottom of the pane is deteriorated, needs to be re-sealed.	Sash Contractor	
	8	Lower Sash - Top right pane	Caulking on the right side of the pane is damaged, needs to be resealed. Left corner is worn, will need to be sanded, filled, primed, painted.	Sash Contractor	
	9	Lower Sash - top middle pane	Minor redecoration required.	Sash Contractor	
	10	Lower sash - Top left	Bottom section bar worn, needs to be resealed then redecorated.	Sash Contractor	
	11	Top Sash - Lower rail	All bars on the lower section of the top sash are in poor condition. Showing signs of water damage/ rot. This area will need to re-sealed, then redecorated.	Sash Contractor	
	12	Top Sash - Top left Pane	Lower bar needs to be redecorated [sanded, filled, primed, painted]	Sash Contractor	
	13	Tip sash cord	The paint is peeling in this section of the window, it needs to be painted.	Sash Contractor	